

**PROJECT DIVERSITY SCREENING COMMITTEE**

Special Meeting Minutes

June 19, 2013

**ROLL CALL**

**PRESENT:** Chair Jeannie LoFranco, Committee Members Nga Huynh, Johnny Lee, Denise McCallaCreary, Mansimrat Singh and Delores Springs

**ABSENT:** Committee Members Alphonse Arretz, Karl Hennig and Elisa Orona

**STAFF:** Acting City Clerk Toni Taber and Deputy City Clerk Cecilia McDaniel

**OTHER:** Administrative Assistant Lucinda Norman, Commission Staff to the Library and Early Education Commission and Ian, Member of the Public

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

The members of the Project Diversity Screening Committee convened at 6:25 p.m. in Room W-242 of City Hall, 200 E. Santa Clara Street, CA 95113.

**II. ADOPTION OF THE AGENDA**

Action: Upon a motion by Committee Member Johnny Lee and seconded by Chair Jeannie LoFranco, the Committee approved the adoption of the June 19, 2013 agenda. Vote (6-0-3; Committee Members Alphonse Arretz, Karl Hennig and Elisa Orona absent)

**III. PUBLIC COMMENT**

Discussion: Ian, a member of the public, asked the Committee about the City of San Jose's recruitment and appointment process for boards and commissions. Deputy City Clerk briefed the citizen on the recruitment and appointment process but indicated that this process would be revised due to the Board and Commission Structural Improvement Plan adopted by Council on May 7, 2013.

#### IV. INTERVIEWS FOR THE LIBRARY AND EARLY EDUCATION COMMISSION

Discussion: The Committee Members, along with Administrative Assistant Lucinda Norman (Commission Staff to the Library and Early Education Commission), interviewed the following candidates: Anthony Phan, Catherine Graham, David Wilkins, Joel Zizmor, John Pozniak, Linda Herschbach, and Josefina Lopez. The Committee Members discussed the candidates and evaluated their qualifications.

#### VII. MEETING SCHEDULE AND AGENDA ITEMS

The next Meeting is scheduled for: June 20, 2013 at 6:00 p.m. in W242 – Day 2 of the Library and Early Education Commission Interviews

#### IX. ADJOURNMENT

Action: Upon a motion by Committee Member Johnny Lee and seconded by Committee Member Delores Springs, the Committee adjourned the meeting at approximately 9:06 p.m. Vote (6-0-3; Committee Members Alphonse Arretz, Karl Hennig and Elisa Orona absent)

  
JEANNIE LoFRANCO, CHAIR

ATTEST:  
PROJECT DIVERSITY SCREENING COMMITTEE SECRETARY

  
CECILIA McDANIEL, Deputy City Clerk